

PROCEDURE FOR MAKING CHANGES TO UUCLR STRATEGIC PLAN

29Apr14 Rev.3

- ANY UUCLR MEMBER IN GOOD STANDING MAY DOCUMENT AND SUBMIT A NEW IDEA OR CHANGE TO AN EXISTING OBJECTIVE WITHIN THE STRATEGIC PLAN. (FORMS ARE AVAILABLE FROM THE CHURCH OFFICE OR CHURCH WEBSITE.)

ANY CURRENT CHURCH COMMITTEE CHAIR OR TEAM LIAISON MAY ALSO PROPOSE PLAN CHANGES FOR REVIEW AND APPROVAL.

- THE DOCUMENT MUST CONTAIN A CLEAR DESCRIPTION OF THE PROPOSED ADDITION OR CHANGE (REFERENCING THE CURRENT OBJECTIVE NUMBER), REQUESTED TIME LINE TO COMPLETE, AND MEMBER'S NAME/DATE.
- DOCUMENTS SHOULD BE SUBMITTED TO ANY MEMBER OF THE STRATEGIC PLANNING COMMITTEE. THE STRATEGIC PLANNING COMMITTEE WILL REVIEW THE DOCUMENT WITH THE MEMBER AND THE CHAIR OF THE MOST RELEVANT COMMITTEE OR TEAM AND REPORT BACK TO THE MEMBER WITH A RECOMMENDATION WITHIN 30-60 DAYS.
- CONGREGATIONAL APPROVAL SHALL BE REQUIRED FOR ANY PLAN CHANGES RECOMMENDED BY THE STRATEGIC PLANNING COMMITTEE
 - WHICH ADD OR DELETE MAIN GOALS OR MAJOR OBJECTIVES
 - ALTER A MAIN GOAL OR MAJOR OBJECTIVE INTENT SIGNIFICANTLY.

LESSER CHANGES SUCH AS, BUT NOT LIMITED TO SUB-PARTS TO OR FROM THE PLAN, SUB-PARTS INTENT, TIME LINES, WORK DISTRIBUTIONS BETWEEN TEAMS OR COMMITTEES, MINOR RE-WORDING FOR CLARIFICATION, ETC., SHALL FALL UNDER CONSTITUTIONAL AUTHORITY B-3-7-b.1 OF THE STRATEGIC PLANNING COMMITTEE AND ONLY REQUIRE BOARD NOTIFICATION.

- MINOR CHANGES TO THE STRATEGIC PLAN SHALL BE COMMUNICATED WITH THE HELP OF THE COMMUNICATIONS TEAM. MAJOR PLAN CHANGES WILL BE PART OF THE ANNUAL REPORT TO THE CONGREGATION.